

The Board of Education of the Fairfield City School District in the County of Butler, Ohio, held a Regular Meeting on the 17th of July 2014 in the Fairfield Administration Building Conference Room A.

The meeting was called to order by the President at 6:30 pm.

ROLL CALL – Present: Mr. Heisler, Mr. Kearns & Mrs. Shorter
Absent: Mr. Berding & Mr. Hare

Also present: Mr. Otten, Mrs. Lane, Mr. Martin, Mr. Weiser & Mr. Clemmons
Absent: Mrs. Wildow

PLEDGE OF ALLEGIANCE

COMMUNICATION - None

This is the portion of the meeting where you, the residents of the Fairfield City School District, are invited to share your thoughts with the Board. Presentations are limited to five (5) minutes each.

14-72 RESIGNATIONS/EMPLOYMENT – Mr. Martin

MOTION – Moved by Mrs. Shorter to approve the following:

SUPERINTENDENT’S RECOMMENDATIONS AND REPORTS

A. Personnel – Licensed

1. Resignations

- a. James Glaser, Senior High, Science
(effective at the end of the 2013-2014 school year, for personal reasons)
- b. Laura Hendrix, Intermediate, 5th grade Math, 50%
(effective at the end of the 2013-2014 school year, for personal reasons)
- c. Alex Lammers, Intermediate, Physical Education, 33%
(effective for the 2014-2015 school year, for personal reasons)
- d. Erin MacLeod, Senior High, Chemistry
(effective at the end of the 2013-2014 school year; for personal reasons)
- e. Bridget New, Middle, 8th grade Intervention Specialist
(effective at the end of the 2013-2014 school year; for personal reasons)
- f. Anjalisa Revel, Central, RN
(effective at the end of the 2013-2014 school year; for personal reasons)

- g. Zachary Starkie, Intermediate, Music
(effective at the end of the 2013-2014 school year; for personal reasons)

2. Employment

- a. Courtney Baker, North, 4th grade
(recommended for a new one-year limited teaching contract for the 2014-2015 school year, effective August 18, 2014; for a replacement position)
- b. Aaron Blankenship, Fairfield Academy, Social Studies
(recommended for a new one-year limited teaching contract for the 2014-2015 school year, effective August 18, 2014; for a new position)
- c. Stephen Bohland, Senior High, Science
(recommended for a new one-year limited teaching contract for the 2014-2015 school year, effective August 18, 2014; for a replacement position)
- d. Audrey Bush, East, 4th grade
(recommended for a new one-year limited teaching contract for the 2014-2015 school year, effective August 18, 2014; for a replacement position)
- e. Stephanie Dodd, Intermediate, Intervention Specialist
(recommended for a new one-year limited teaching contract for the 2014-2015 school year, effective August 18, 2014; for a replacement position)
- f. Gerald "JJ" Einsfeld, Middle, Gifted Social Studies
(recommended for a new one-year limited teaching contract for the 2014-2015 school year, effective August 18, 2014; for a replacement position)
- g. Amy Faller, North, 4th grade Language Arts
(recommended for a new one-year limited teaching contract for the 2014-2015 school year, effective August 18, 2014; for a replacement position)
- h. Kylie Frank, Freshman, French, 66%
(recommended for a new one-year limited teaching contract for the 2014-2015 school year, effective August 18, 2014; for a replacement position)
- i. Nicholas Gray, Senior High, Science
(recommended for a new one-year limited teaching contract for the 2014-2015 school year, effective August 18, 2014; for a replacement position)
- j. Allison Jones, Middle, Science
(recommended for a new one-year limited teaching contract for the 2014-2015 school year, effective August 18, 2014; for a replacement position)
- k. Tahira Khan, Freshman, Math, 50%
(recommended for a new one-year limited teaching contract for the 2014-2015 school year, effective August 18, 2014; for a new position)

- l. Angel Lemen, Senior High, Chemistry
(recommended for a new one-year limited teaching contract for the 2014-2015 school year, effective August 18, 2014; for a replacement position)
- m. Kelly Lynch, Fairfield Academy, Math
(recommended for a new one-year limited teaching contract for the 2014-2015 school year, effective August 18, 2014; for a new position)
- n. Jennifer McGuffey, Fairfield Academy, English
(recommended for a new one-year limited teaching contract for the 2014-2015 school year, effective August 18, 2014; for a new position)
- o. Amanda Meeks, Senior High, Math
(recommended for a new one-year limited teaching contract for the 2014-2015 school year, effective August 18, 2014; for a replacement position)
- p. Britnee Mosher, Central, 3rd grade
(recommended for a new one-year limited teaching contract for the 2014-2015 school year, effective August 18, 2014; for a replacement position)
- q. Carol Nance, Senior High, Intervention Specialist
(recommended for a new one-year limited teaching contract for the 2014-2015 school year, effective August 18, 2014; for a replacement position)
- r. Heather Packo, Senior High, Intervention Specialist
(recommended for a new one-year limited teaching contract for the 2014-2015 school year, effective August 18, 2014; for a replacement position)
- s. Kaitlin Pizzimenti, Freshman, English
(recommended for a new one-year limited teaching contract for the 2014-2015 school year, effective August 18, 2014; for a replacement position)
- t. Bryan Siebenaller, Assistant Principal, Central
(recommended for a new two-year administrative contract, effective July 7, 2014 through June 30, 2016, for 203 days, on the certified administrative salary range 1; for a replacement position)
- u. Sean Spiegel, Senior High, Intervention Specialist
(recommended for a new one-year limited teaching contract for the 2014-2015 school year, effective August 18, 2014; for a replacement position)
- v. David Whittington, Senior High, Science
(recommended for a new one-year limited teaching contract for the 2014-2015 school year, effective August 18, 2014; for a replacement position)

w. ESL Summer School Teachers

Megan Carroccio

(The above-noted person is recommended for employment as summer school teacher as needed at the rate of \$24.34 per hour from June 13, 2014, through July 25, 2014. For those candidates not already employed by the Board, recommendations are contingent upon presentation of all required documents.)

x. **Extracurriculars 2014-15**

Senior High

Dawn Mann, Department Head Science
Jay Muldoon, Technical Director, Stage

Intermediate

Matthew Crapo, Department Head, Math Gr. 5

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mr. Heisler

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Heisler, Mr. Kearns & Mrs. Shorter

Absent: Mr. Berding & Mr. Hare

Nays: None

Motion Carried: 3-0

14-73 RESIGNATIONS/LEAVE OF ABSENCE/EMPLOYMENT CORRECTION – Mr. Weiser

MOTION – Moved by Mr. Heisler to approve the following:

B. Personnel -- Classified

1. Resignations

a. Gina Hoover, North, Secretary
(effective the end of the day July 23, 2014; for personal reasons)

b. Donna Schuler, Sr. High, Educational Assistant
(effective the end of the 2013 – 2014 school year; for personal reasons)

2. Leaves of Absence

a. Pam Sanders, Central, Custodian
(effective July 8, 2014 through August 6, 2014; extension of unpaid Workers Compensation)

3. Employment - Correction

- a. James Bourgholtzer, Middle, Custodian
(correct effective date from July 30, 2014 to June 30, 2014)

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mrs. Shorter

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Heisler, Mr. Kearns & Mrs. Shorter

Absent: Mr. Berding & Mr. Hare

Nays: None

Motion Carried: 3-0

C. Items for Board Discussion

1. Revised policies – Paul Otten

- CCA – Organizational Chart
The changes are an update to include the Pre School Supervisor & Fairfield Academy Director positions.
- JECBE – Part-time Enrollment of Students from Nonchartered or Home Schooling
This is a new policy to cover the part-time enrollment of students from nonchartered schools or home schooling.

2. Job Descriptions – Roger Martin

- Instructional Specialist
- Instructional Specialist for Technology and Data
- Teacher for Fairfield Academy
- Department Head - Academic Guidance (Senior High)
- Department Head - Math, Science, Social Studies, Language Arts/English (Intermediate and Middle)
- Department Head - Math, Science, Social Studies, Language Arts/English, Foreign Language (HS), Music (HS) (Freshman and Senior High)
- Department Head - Special Areas (Intermediate, Middle, Freshman, Senior High)
- Department Head - Special Education (Intermediate and Middle)
- Department Head - Special Education (Freshman and Senior High)
- Unit Leader - Grade Level K-4 and Special Education (Elementary Schools)
- Unit Leader - Special Areas (Elementary Schools)

The job descriptions will be voted on at the August Work Session.

3. Course of study – Roger Martin

- K-12 Mathematics
- K-12 Social Studies

Mr. Heisler asked if the district put the Course of Study out for public input. Mr. Otten stated that he does not think we have done that because standards are sent to us by the state. The changes will be voted on at the August Work Session.

4. Open House for Fairfield Academy – August 19, 4:00-5:30 P.M.
The Board agrees with this date.
5. Buildings and Grounds update – Tom Weiser

The inside of 211 Donald Drive is nearly complete; the outside needs to be painted and the metal rim for the roof is being installed.

Signs for the Fairfield Academy will be installed.

We received \$139,000 from the insurance company for the trailer that burned.

The high school chiller replacement is being installed.

Two portable classrooms will be available at Central within the next 2 weeks.

The removal of the trailer that burned at the middle school will cost \$11,000.

The parking lot behind Central will cost \$25,000-\$30,000 for blacktop replacement. Estimates are being done for concrete vs. blacktop costs.

14-74 APPROVAL OF BOARD POLICY CCA-ORGANIZATIONAL CHART/APPROVAL OF FOOD SERVICE AGREEMENT BETWEEN FAIRFIELD CITY SCHOOL DISTRICT AND SACRED HEART OF JESUS SCHOOL EFFECTIVE AUGUST 1, 2014

MOTION – Moved by Mrs. Shorter to approve the following:

D. Other Items for Board Action

1. Recommend approval of revisions to board policy CCA – Organizational Chart.
2. Recommend approval of the Food Service Agreement between the Fairfield City School District and Sacred Heart of Jesus School, effective August 1, 2014.
(the agreement was provided in the board conference folder for review)

SECOND – Seconded by Mr. Heisler

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Heisler, Mr. Kearns & Mrs. Shorter

Absent: Mr. Berding & Mr. Hare

Nays: None

Motion Carried: 3-0

14-75 APPROVAL OF MINUTES/APPROVAL OF FINANCIAL REPORTS FOR JUNE 2014/
APPROVAL OF THE 2014-2015 AMENDED APPROPRIATIONS RESOLUTION/
DISPOSALS/APPROVAL OF FUND-TO-FUND ADVANCES /DONATIONS

MOTION – Moved by Mr. Heisler to approve the following:

TREASURER’S RECOMMENDATIONS AND REPORTS

- A. Recommend approval of the minutes of the following meeting:
June 26, 2014 – Regular Meeting
- B. Recommend approval of the financial reports for the month of June 2014.
- C. Recommend approval of the 2014-2015 Amended Appropriations Resolution.
- D. Recommend approval of the disposal of the following fixed assets:

| <u>Tag Number</u> | <u>Description</u> | <u>Location</u> |
|-------------------|--------------------|-----------------|
| 21645 | Printer | Middle School |
| 10727 | TV | Sacred Heart |
| 10729 | TV | Sacred Heart |

- E. Recommend approval of the following fund-to-fund advances:

\$40,183.32

From: 001 - 9059 Summer School
To: 001 - 0000 General Fund
Purpose: Return of FY2014 year-end advance.

\$10.80

From: 200 – 916H Class of 2016 – High School
To: 001 - 0000 General Fund
Purpose: Return of FY2014 year-end advance.

\$145.00

From: 200 – 940H Destination Imagination – High School
To: 001 - 0000 General Fund
Purpose: Return of FY2014 year-end advance.

\$32,174.61

From: 200 – 950H Annual – High School
To: 001 - 0000 General Fund
Purpose: Return of FY2014 year-end advance.

\$192.70

From: 200 – 965M Library Activities – Middle School
To: 001 - 0000 General Fund
Purpose: Return of FY2014 year-end advance.

FAIRFIELD CITY SCHOOLS BOARD OF EDUCATION
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\$25.81

From: 200 - 974H Art Honor Society - High School
To: 001 - 0000 General Fund
Purpose: Return of FY2014 year-end advance.

\$191,986.63

From: 300 - 950H Athletic Fund - High School
To: 001 - 0000 General Fund
Purpose: Return of FY2014 year-end advance.

\$2,985.54

From: 300 - 950R Royal "8" Tournament - High School Athletics
To: 001 - 0000 General Fund
Purpose: Return of FY2014 year-end advance.

\$1,348.28

From: 300 - 950W Wrestling Tournament - High School Athletics
To: 001 - 0000 General Fund
Purpose: Return of FY2014 year-end advance.

\$619.00

From: 499 - 9014 School Psych Intern Grant FY14
To: 001 - 0000 General Fund
Purpose: Return of FY2014 year-end advance.

\$22,844.03

From: 506 - 9014 Race to the Top FY14
To: 001 - 0000 General Fund
Purpose: Return of FY2014 year-end advance.

\$52,295.97

From: 551 - 9014 Title III LEP FY14
To: 001 - 0000 General Fund
Purpose: Return of FY2014 year-end advance.

\$1,257.14

From: 551 - 9114 Title III Immigrant FY14
To: 001 - 0000 General Fund
Purpose: Return of FY2014 year-end advance.

\$46,062.61

From: 572 - 9014 Title I FY14
To: 001 - 0000 General Fund
Purpose: Return of FY2014 year-end advance.

\$15,250.00

From: 572 - 9114 Title I Neglected FY14
To: 001 - 0000 General Fund
Purpose: Return of FY2014 year-end advance.

\$3,679.75

From: 587 - 9014 Early Childhood Special Ed FY14
To: 001 - 0000 General Fund
Purpose: Return of FY2014 year-end advance.

\$9,108.41

From: 590 - 9014 Title II-A FY14
To: 001 - 0000 General Fund
Purpose: Return of FY2014 year-end advance.

F. Recommend approval of the following donation:

1. A donation of \$1500 from Fairfield West Baptist Church (Jake Olsen event) to the Fairfield City School District.

Total donations for 2014: \$40,892.00

SECOND – Seconded by Mrs. Shorter

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Heisler, Mr. Kearns & Mrs. Shorter

Absent: Mr. Berding & Mr. Hare

Nays: None

Motion Carried: 3-0

ANNOUNCEMENTS

August 7, 2014 – Board Meeting, 6:30 PM, FAB Conference Room A

BOARD MEMBER COMMENTS

Mrs. Shorter welcomed our new assistant principal, Bryan Seibenaller.

Mr. Heisler also welcomed him.

Mr. Kearns had no comments.

14-76 ADJOURNMENT

MOTION – Moved by Mr. Heisler to adjourn the meeting.

SECOND – Seconded by Mrs. Shorter

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Heisler, Mr. Kearns & Mrs. Shorter

Absent: Mr. Berding & Mr. Hare

Nays: None

Motion Carried: 3-0

The meeting was adjourned at 6:52 pm by the President, Mr. Kearns.

President

Attest: _____
Treasurer